



Kirkcaldy Aquarist Society

EST 1927



Kirkcaldy Aquarist Society Est 1927 Constitution

1. The society will be called Kirkcaldy Aquarist Society (KAS).
2. The objects of the society will be the promotion and the study of all aspects of fish keeping, holding meetings, table shows, and the fostering of intersociety relation.
3. The society will consist of ADULT, JUNIOR, FAMILY, SENIOR CITIZEN, and HONORARY members.
 - a. Adult, junior, family and senior citizen membership will be open to any person interested in fish keeping on payment of the appropriate fee. Junior members must be under 16 years old on date of joining. Family membership consists of 2 adults and their children.
 - b. Honorary members will be those so honoured by the society for outstanding service to the society and hobby of fish keeping. Partners or family members will not be added to the honorary membership
 - c. The committee will have the right to refuse membership to any individual without assigning a reason.
 - d. Honorary memberships can only be removed from the member by either the death or resignation of the member, or if the member commits a criminal act which will affect Kirkcaldy Aquarist Society or brings the club or any member in to disrupt or disharmony.
 - e. Honorary memberships are non-hereditary, and so cannot be passed from one member to another.
 - f. Any members that have been banned from the club on a previous occasion will not be allowed back into KAS clubrooms or any event held by KAS.
 - g. All members to have filled in a membership form and attend at least 6 on meetings within 6 months to receive any club perks/benefits.
4. The society's financial year will be from the first Monday in November to the last Monday in October and memberships which fall due to be paid on the first official meeting in November each year will be such as determined by the committee from time to time. The period of two official meetings from the AGM will be allowed for memberships to be paid after which time those not having paid will be considered lapsed members and will not be entitled to any club benefits or votes at meetings.
5. The business of the committee, all of whom will be elected annually from the membership at the AGM or at an extra ordinary AGM. The committee will consist of the following posts: President, Secretary and Treasurer are to have been a member for at least a year and to have attended at least 50% of the years meetings. All other committee posts will be at the discretion of the committee but must be club members. All committee members will carry a vote regardless, at committee meetings.
6. The other posts that are required will be advertised as stated in the election process and added to the committee. All posts go up for two on meetings prior to post being filled.
 - a. The committee will meet as required to conduct the business of the society.
 - b. At committee meetings one more than 50% of the whole committee will form a quorum
 - c. The committee will have the power to fix dates and programmes for meetings; fix dates and rules for the table shows and exhibitions; cancel, amend or otherwise alter the dates and programmes for any meetings, table shows or exhibitions.
 - d. The committee will have the power to appoint any assistants or sub-committees as they feel may be necessary

to further the aims and activities of the society. Any assistant(s) or sub-committee(s) will attend committee meetings when requested and will have a vote.

e. The president will be the chairman at all of the meetings of the society and the committee. In the event of the president being absent from any meeting the committee members present will elect a recorder of minutes.

f. The secretary will record minutes of all committee meetings, annual general meetings and extra ordinary meetings. In the event of the secretary being absent the committee members present will elect a recorder of minutes.

7. The annual general meeting will be held on the last Monday in October as of 2017

a. The KAS AGM is open only to members as the clubs finances are being disclosed and discussed.

b. At a time convenient to the treasurer between the end of one financial year and the beginning of the next, two auditors, appointed from the membership, will inspect the financial accounts before signing them as satisfactory.

c. Each committee member will submit a report to the AGM if appropriate.

8. The property of the society will be vested in the committee who may dispose of or exchange to the best possible advantage any part of the property of the society as may be considered beneficial to or in the interests of the society subject to the approval of the membership.

9. An extraordinary meeting can be summed by the committee or by not less than 25% of the membership in writing and addressed to the committee and will specify the business of such a meeting. At the said meeting the business for which it was convened will alone be discussed. The secretary, when calling such meeting will allow at least 14 days between the date of issue of the application and the date fixed for the meeting. The committee will fix the venue of any meeting. If at any point there is an EGM called against the full committee an interim committee will step in.

10. Any alteration to the constitution will be dealt with at the AGM or at an extraordinary meeting called for that purpose. Any such alterations will come into effect if passed by a two-thirds majority of the members present. Notice of the proposed alteration must be given;

a. To the secretary not less than one month before the date of the AGM and the secretary will give notice of such proposals to all members not less than 14 days before the AGM,

b. The constitution is to have a revised date added after any amendments have been requested. This can only be done after an AGM or extraordinary AGM has shown the need for changes to the constitution and ALL previous copies are to be void from this date.

c. Any additions are to be included and reprinted within one month after the years AGM,

d. The secretary is responsible for the amendments being included.

11. All society publications are the property of Kirkcaldy Aquarist Society.

12. Any paid up member of the society will have the right to inspect the minutes of committee meetings by giving at least two weeks' notice at an official meeting.

13. Any grievance about any member or occurrence that happens within the clubroom will be required to be reported in writing to the committee. The complainant will be required to attend a committee meeting to explain his/her complaint. The complainer will have the right to defend him/herself at the same meeting. The complainer and the complainant will both be entitled to have one witness. Failure by ALL members to observe this rule and thereby causing disharmony/disruption within the society will result in the said member being called before the committee to explain his/her actions. It is down to committee digression if the accused is granted the chance to explain the actions or that they receive an instant life time ban.

14. The election process, a committee nomination sheet is to be completed with the nominees consent and must be signed and dated by the member nominating the individual and then seconded by another member. The completed sheet is then to be given to the club secretary for the members name to be added by the committee post requirement sheet. This will be displayed within the club for four weeks from the date of nomination. The club president or other committee person taking the meeting will ask for other members interested to apply.

a. If more than one member is interested in taking a post then their name will also be added to the main sheet, after having completed the nomination sheet as earlier stated. After the four-week period, ballot sheets will be used for the club members to vote on whom they would like to take to the post.

b. Ballot sheets will be issued and checked by the club secretary.

c. If only one member is nominated then the person will be elected onto the committee after the four-week period.

15. KAS club funds in the event of the clubs closure.

a. In the event of Kirkcaldy Aquarist Society (KAS) being forced to close or fold permanently for whatever reason, any funds that are available are to be used to ensure that any debts or outstanding bills are settled in full. The remaining balance is then to be equally split between two well-known charities such as Cancer Research and an animal welfare organization such as the Scottish Society for the Prevention of Cruelty to Animals. The (SSPCA).

Constitution amended and reprinted by:

Laura Guyan

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